



## **THREE RIVERS PUBLIC LIBRARY DISTRICT Channahon & Minooka IL**

### **BOARD MEETING MINUTES August 12, 2009**

The August meeting of the Board of Library Trustees was held on Wednesday August 12, 2009 in the boardroom of the Branch library at 109 N Wabena St., Minooka IL. The meeting was called to order at 6 P.M. by James E Satorius, President. A quorum was established.

Call to order: Trustees present were: Chesson, Ferguson, L. Hoffman, M. Hoffman, Kimble, Riddle and Satorius. Also present was Executive Director Soucie and Branch Director Kinder.

Budget and Appropriation Hearing and Adoption of Ordinance: No one appeared for the hearing. Trustee L. Hoffman moved, seconded by Trustee Ferguson, to adopt Ordinance 2009-4 Budget and Appropriations. Motion carried with 7 yes votes.

Public Comments: None

Review and Approval of minutes: The minutes were approved as corrected.

Treasurer's Report: Trustee Ferguson moved, seconded by Trustee Chesson, to approve the bills in the amount of \$32,015.03. Motion carried with 7 yes votes.

Staff Reports: Executive Director Soucie submitted a written report. Branch Director Kinder handed a written report out at the meeting.

Attorney/Committee Reports: None

#### Old Business:

- a. Today's Business Solutions quote: Trustee Chesson moved, second by Trustee Riddle, to approve the TBS quote to install PC reservation without the print module and to purchase 10 laptops at a cost not to exceed \$15, 000. Motion carried with 7 yes votes.

#### New Business:

- a. Policy adoption: Trustee Kimble moved, seconded by Trustee Ferguson, to adopt the Finance Policy. Motion carried with 7 yes votes. Trustee Ferguson moved, seconded by Trustee L. Hoffman, to adopt the suggested revision to section 13 of the personnel policy. Motion carried with 7 yes votes.

- b. Job Description- Assistant Director/Branch Manager: Trustee Ferguson moved, seconded by Trustee Kimble, to approve the Assistant Director Job description as corrected. Motion carried with 7 yes votes.
- c. ILA request- Trustee Kimble moved, seconded by Trustee Chesson, to approve director's ILA request at a max expense of \$1,049. Motion carried with 7 yes votes.
- d. Impact Fees Task Force- After a discussion about the Impact Fees and the Developer's proposal, Trustee Kimble moved, seconded by Trustee L. Hoffman, to oppose the reduction of collection of the library's portion of the impact fees. Motion carried with 7 yes votes.
- e. Tom's Asphalt Proposal- Trustee Kimble moved, seconded by Trustee L. Hoffman, to approve Tom's Asphalt Service quote to seal the parking lot in Channahon at a cost of \$1,163. Motion carried with 7 yes votes.
- f. Channon Mall- The board directed Soucie to contact Attorney Zumstein to set up a meeting with the new owners of the mall to discuss options for the mall and for sewer tap on.

Adjournment: Trustee L. Hoffman moved, seconded by Trustee Chesson to adjourn at 7:15. Motion carried with 7 yes votes.

Respectfully submitted,

Ivan Kimble, Secretary  
Board of Library Trustees  
Three Rivers Public Library District