



THREE RIVERS PUBLIC LIBRARY DISTRICT Channahon & Minooka IL

BOARD MEETING MINUTES November 11, 2009

The November meeting of the Board of Library Trustees was held on Wednesday November 11, 2009 in the boardroom of the Branch Library at 109 N Wabena St., Minooka IL. The meeting was called to order at 6 P.M. by President Satorius and a quorum was established.

Call to order: Trustees present were: Chesson, Ferguson, M. Hoffman, Kimble, Riddle and Satorius. Absent: L. Hoffman. Also present was Executive Director Soucie, Branch Director Kinder and soon-to-be Assistant Director Offerman.

Public Comments: None

Review and Approval of minutes: The minutes were approved as presented.

Treasurer's Report: Trustee Ferguson moved, seconded by Trustee Chesson, to approve the bills in the amount of \$88,486.16 plus \$150,000 transfer to Chase for our new account. Motion carried by voice vote with 6 yes votes, 1 absent.

Staff Reports: Executive Director Soucie submitted a written report. Branch Director Kinder handed a written report out at the meeting.

Attorney/Committee Reports: None

Old Business:

- a. Tax Abatement Request- Trustee Ferguson moved, seconded by Trustee Chesson, to approve the tax abatement request for the Minooka property currently known as the AMB building. Motion carried by voice vote with 4 yes votes, 1 no vote, 1 absent.
- b. Property Management- the board discussed the rental property. At this time, we are not going to rent the property out. We are going to explore using it for storage and/or staff space for special projects.

New Business:

- a. Policies- Trustee Chesson moved, seconded by Trustee Riddle, to approve the Computer Use policy as presented effective immediately with an implementation date of 1.5.10. Motion carried by voice vote with 6 yes votes, 1 absent.
- b. 2009 Closing Dates- Director Soucie presented a list of dates the library will close on for calendar year 2010.

- c. LimRicc Agreement Resolution 2009-RES 3- Trustee Kimble moved, seconded by Trustee Ferguson, to adopt 2009-RES 3 LimRicc agreement. Motion carried by voice vote with 6 yes votes, 1 absent.
- d. PLA Request- Director Soucie submitted a request for staff member Offerman to attend PLA. After discussion the board declined approval. Director Soucie will present something with the personnel policy revisions regarding what we will send staff to.
- e. Financial Reports- Director Soucie presented sample financial reports to the board, created from the new accounting software.

Adjournment: Trustee M. Hoffman moved, seconded by Trustee Riddle to adjourn at 6:50. Trustee Hoffman thanked all veterans for serving. Motion carried by voice vote with 6 yes votes, 1 absent.

Respectfully submitted,

Ivan Kimble, Secretary
Board of Library Trustees
Three Rivers Public Library District